



**BCPCL**

**Bangladesh-China Power Company Ltd.  
A Joint Venture of CMC & NWPGL**

**REQUEST FOR QUOTATION  
FOR**

**Clearing and Forwarding Agent (C&F) and Transportation for the  
Procurement of Spare Parts Items for Payra 1320 MW TPP**

**BANGLADESH-CHINA POWER COMPANY LIMITED  
(A Joint Venture of CMC and NWPGL)  
UTC Building (Level-05), 8 Panthapath,  
Kawran Bazar, Dhaka-1215, Bangladesh**

**Issued Ref.: BCPCL/Procurement/RFQ/2026-27/0910.02**

**Issued On: 10 September, 2026**

**Submission Deadline: 16 September, 2026 on or before 12:00PM.**





## BANGLADESH-CHINA POWER COMPANY LIMITED

(A Joint Venture of CMC and NWPGL)

UTC Building (Level # 5), 8 Panthapath, Kawran Bazar, Dhaka-1215, Bangladesh  
Phone No. 9143908, 9140757, Web: [www.bcpcl.org.bd](http://www.bcpcl.org.bd), E-mail: [info@bcpcl.org.bd](mailto:info@bcpcl.org.bd)

### REQUEST FOR QUOTATION

for

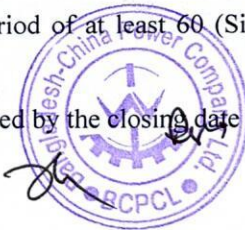
### Clearing and Forwarding Agent (C&F) and Transportation for the Procurement of Spare Parts Items for Payra 1320 MW TPP

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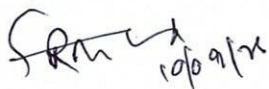
Issued On: 10 September, 2026

To

1. BANGLADESH-CHINA POWER COMPANY LIMITED has been allocated funds and intends to apply a portion of the funds to eligible payments under the Contract for which this Quotation Document is issued.
2. Detailed terms of reference services are available in the office of the Procuring Entity for inspection by the potential Quotationers during office hours on all working days.
3. Quotation shall be prepared and submitted using the 'RFQ Document'.
4. Quotation shall be completed properly, duly signed-dated each page by the authorized signatory and submitted by the date to the office as specified in Para 6 below.
5. No Securities such as Quotation Security (i.e. the traditionally termed Earnest Money, Tender Security) shall not be required for submission of the Quotation and delivery of the Goods (if awarded) respectively.
6. Quotation in a sealed envelope or by fax or through electronic mail on or before **16 September, 2026, 12:00PM**. The envelope containing the Quotation must be clearly marked "**Clearing and Forwarding Agent (C&F) and Transportation for the Procurement of Spare Parts Items for Payra 1320 MW TPP**" and "**DO NOT OPEN before 16 September, 2026, 12:30 PM**". Quotations received later than the time specified herein shall not be accepted.
7. Quotations received by fax or through electronic mail shall be sealed-enveloped by the Procuring Entity duly marked as stated in Para 6 above and, all Quotations thus received shall be sent to the Evaluation Committee for evaluation, without opening, by the same date of closing the Quotation.
8. The Procuring Entity may extend the deadline for submission of Quotations on justifiably acceptable grounds duly recorded subject to threshold of ten (10) days.
9. All Quotations must be valid for a period of at least 60 (Sixty) days from the closing date of the Quotation.
10. No public opening of Quotations received by the closing date shall be held.



11. Quotationer's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law, if the Contract is awarded.
12. Rates shall be quoted and, subsequent payments under this Contract shall be made in BDT. The price offered by the Quotationer, if accepted shall remain fixed for the duration of the Contract.
13. Quotationer shall have legal capacity to enter into Contract. Quotationer, in support of its qualification shall be required to submit certified photocopies of latest documents related *to updated i) Valid Trade License, ii) Tax Identification Number (TIN) iii) VAT Registration Number iv) 1 (one) experience of C&F service related to spare parts at Dhaka Airport and 1 (one) Experience of C&F service related to spare parts at Chattogram port within last 02(two) years* without which the
14. Quotation may be considered non-responsive.
15. Quotations shall be evaluated based on information and documents submitted with the Quotations, by the Evaluation Committee and, at least three (3) responsive Quotations will be required to determine the lowest evaluated responsive Quotations for award of the Contract.
16. In case of anomalies between unit rates or prices and the total amount quoted, the unit rates or prices shall prevail. In case of discrepancy between words and figures the former will govern. In case of quotation submitted on Lump-sum basis, if anomalies found between figures and words, the words will prevail. Quotationer shall remain bound to accept the arithmetic corrections made by the Evaluation Committee.
17. The execution of services shall start before the arrival of the vessel for each shipment to the departure of the vessel from the jetty and any sort of defect informed by the Procuring Entity needs to be addressed within 3 days.
18. The Purchase Order that constitutes the Contract binding upon the Supplier and the Procuring Entity shall be issued within **7 days** of receipt of approval from the Approving Authority. C&F service will be for 04 (four) months from the signing date of the Contract.
19. The Procuring Entity reserves the right to reject all the Quotations or annul the procurement proceedings.



**Rashed Morshed**  
Superintending Engineer (Procurement)  
Bangladesh-China Power Company Limited

**Distribution:**

1. Notice Board.
2. Office File.



## Quotation Submission Letter

Issued Ref.: BCPCL/Procurement/Rfq/2026-27/0910.02  
Issued On: 10 September, 2026

**Superintending Engineer (Procurement)**  
**Bangladesh-China Power Company Limited**  
UTC Building (Level-05), 8 Panthapath, Kawran Bazar,  
Dhaka-1215, Bangladesh.

I/We, the undersigned, offer to execute in conformity with the Conditions of Contract for execution of the Works and physical services named **Clearing and Forwarding Agent (C&F) and Transportation for the Procurement of Spare Parts Items for Payra 1320 MW TPP**

The total Price of my/our Quotation is BDT

**In Words:**

My/Our Quotation shall remain valid for the period stated in the RFQ Document and it shall remain binding upon us and, may be accepted at any time prior to the expiration of its validity period.

I/We declare that I/we have the legal capacity to enter into a contract with you, and have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive or coercive practices. Furthermore, I/we am/are aware of the Terms and Conditions and pledge not to indulge in such practices in competing for or in executing the works.

I/We am/are not submitting more than one Quotation in this RFQ process in my/our own name or other name or in different names. I/We understand that your written invitation to sign the Contract shall become binding upon us, until a formal Contract is signed.

I/We have examined and have no reservations to the RFQ Document issued by you on **10 September, 2026**.

I/We understand that you reserve the right to reject all the Quotations or annul the procurement proceedings without incurring any liability to me/us.



Signature of Quotationer with Seal  
Date:

| Price Schedule for the Clearing and Forwarding Agent (C&F) and Transportation for the Procurement of Spare Parts Items for Class C maintenance of Payra 1320 MW TPP |                                              |                     |                                                    |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|---------------------|----------------------------------------------------|
| SL                                                                                                                                                                  | Description                                  | Unit of Measurement | Total Price and Including Global Tax Quoted Amount |
| 1                                                                                                                                                                   | Assessable Value upto BDT 30 lac             | Consignment         |                                                    |
| 2                                                                                                                                                                   | Assessable Value above BDT 30 lac to 2 Crore | Consignment         |                                                    |
| 3                                                                                                                                                                   | Assessable Value BDT 2 Crore to 5 Crore      | Consignment         |                                                    |
| 4                                                                                                                                                                   | Assessable Value Above BDT 5 Crore           | Consignment         |                                                    |

| SL | Description (with Loading and Unloading Charge) | Unit of Measurement | Cost (BDT) |
|----|-------------------------------------------------|---------------------|------------|
|    | Covered pickup                                  |                     |            |
| 1  | Dhaka To Payra 1320MW TPP                       | Per Trip            |            |
| 2  | Chittagong To Payra 1320MW TPP                  |                     |            |
| 3  | Benapole To Payra 1320MW TPP                    |                     |            |
|    | Covered Truck                                   |                     |            |
| 1  | Dhaka To Payra 1320MW TPP                       |                     |            |
| 2  | Chittagong To Payra 1320MW TPP                  |                     |            |
| 3  | Benapole To Payra 1320MW TPP                    |                     |            |

[Insert number] number corrections made by me/us have been duly initialed in this BoQ.

|                                        |       |
|----------------------------------------|-------|
| Signature of the Quotationer with Seal | Date: |
| Name of the Quotationer                |       |



| Terms of Reference (ToR) of Clearing and Forwarding Agent (C&F) and Transportation for the Procurement of Spare Parts Items for Payra 1320 MW TPP |                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|---------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| SL                                                                                                                                                | Name                                     | Scope of Service                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 1                                                                                                                                                 | Clearance Timeline                       | The C&F Agent shall complete customs clearance of non-inspection consignments within <b>2 (two) working days</b> and consignments selected for physical inspection/RED channel within <b>4 (four) working days</b> , subject to timely availability of all required documents and approvals from BCPCL and the concerned authorities.                                                                                                                                                                                                          |
| 2                                                                                                                                                 | SRO Exemption Certificate                | The C&F Agent shall obtain the applicable <b>SRO exemption certificate from BPDB within 3 (three) working days</b> from receipt of the required documents from BCPCL.                                                                                                                                                                                                                                                                                                                                                                          |
| 3                                                                                                                                                 | Financial Capability and Working Capital | The C&F Agent shall maintain adequate working capital to meet port charges, handling charges and other incidental expenses associated with clearance and delivery of consignments. In case of <b>plant-emergency consignments</b> , and where specifically requested by BCPCL, the Agent shall initially bear customs duty/charges from its own funds where the applicable customs duty is <b>below BDT 1,00,000 (One Lac)</b> . BCPCL shall subsequently reimburse such expenditure upon submission of proper supporting documents and bills. |
| 4                                                                                                                                                 | Obtaining Statutory Permissions/NOCs     | The C&F Agent shall be responsible for obtaining all necessary <b>permissions, certificates, clearances, and No Objection Certificates (NOCs) from BSTI, the Department of Explosives, BTRC, CCI&amp;E,</b> and any other relevant government authority, as applicable to the imported goods.                                                                                                                                                                                                                                                  |
| 5                                                                                                                                                 | Chattogram Port Facilitation             | The C&F Agent shall arrange, wherever applicable, the necessary <b>special permissions/approvals from the Chattogram Port Authority and other concerned authorities</b> for expedited/direct delivery of consignments and for obtaining relief from demurrage, storage or other port-related charges, subject to the applicable rules and approval of the competent authority.                                                                                                                                                                 |
| 6                                                                                                                                                 | Liability for Delay and Demurrage        | The C&F Agent shall be responsible for any <b>demurrage, detention, storage or other additional charges arising directly from its negligence, omission, or delay</b> . Such charges shall be recoverable from the Agent and shall not be payable by BCPCL.                                                                                                                                                                                                                                                                                     |



## Invitation for signing Contract

**Issued Ref.:**

**Issued On:**

Company Name & Address

This is to notify you that your **Quotation** dated (insert date) for the execution of the Works and physical services named **Clearing and Forwarding Agent (C&F) and Transportation for the Procurement of Spare Parts Items for Payra 1320 MW TPP** for the Contract Price of (insert price) (insert price in word) only including VAT & TAX as corrected, has been approved by the competent authority.

You are thus requested to attend the office of the undersigned to sign the Contract within **2 (two) day** of issuing this Letter of Invitation; but in no case later than September 23, 2026.

You may proceed with the execution of the Works only upon signing the Contract. You may also please note that this invitation shall constitute the formation of this Contract which shall become binding upon you.

We attach the draft Contract and all other documents for your perusal.

**Rashed Morshed**

Superintending Engineer (Procurement)

Bangladesh-China Power Company Limited



## Contract Agreement

THIS AGREEMENT made on this (insert day) day of (insert month and year) between **Bangladesh-China Power Company Limited**, Level-5, UTC Building, 8 Panthapath, Kawran Bazar, Dhaka-1215 (hereinafter called "the Procuring Entity") of the one part and **(Name of the company with address)** (hereinafter called "the Service Provider") of the other part:

WHEREAS the Procuring Entity invited Quotation for certain Works and physical services named **Clearing and Forwarding Agent (C&F) and Transportation for the Procurement of Spare Parts Items for Payra 1320 MW TPP** and has accepted the Quotation submitted by the Quotationer for the execution of those works in the sum of **(insert amount) (insert amount in words)** only including VAT & TAX (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSED AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the General Conditions of Contract hereinafter referred to.
2. The documents forming the Contract shall be interpreted in the following order of priority:
  - (a) the signed Contract Agreement
  - (b) the Letter of Invitation
  - (c) the Conditions of Contract
  - (d) the Specifications
  - (e) the Design and Drawings
  - (f) the priced Bill of Quantities
  - (g) any other document listed anywhere in the Contract.
3. In consideration of the payments to be made by the Procuring Entity to the Service Provider as hereinafter mentioned, the Service Provider hereby covenants with the Procuring Entity to execute and complete the works and to remedy any defects therein in conformity in all respects with the provisions of the Contract.
4. The Procuring Entity hereby covenants to pay the Service Provider in consideration of the execution and completion of the works and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of Bangladesh on the day, month and year first written above.

**For the Purchaser**

**For the Service Provider**

Signature

Name

Designation

In the presence of

Name



**Conditions of Contract**  
*for*  
**Clearing and Forwarding Agent (C&F) and Transportation for the  
Procurement of Spare Parts Items for Payra 1320 MW TPP**

1. Conditions of Contract contained herein shall be binding upon both the contracting parties for the purpose of administration and management of this Contract.
2. Implementation and interpretation of these Conditions of Contract shall, in general, be under the Procurement Procedure of Bangladesh-China Power Company Limited.
3. The Service Provider shall have to follow the Terms of Reference (ToR) of '*Clearing and Forwarding Agent (C&F) and Transportation for the Procurement of Spare Parts Items for Payra 1320 MW TPP*' of the RFQ document.
4. The Service Provider shall have to commence the works after signing of contract agreement and shall execute the clearing & forwarding services and complete all types of customs formalities of Spare and Parts before arrival of each shipment at Payr Power Plant jetty (estimated date will be informed via email) and shall witness the shipment up to completion of discharge of Spare and Parts of each shipment in all respects.
5. The Service Provider shall be entitled to an extension of the Intended Completion Date if the Procuring Entity delays in handing over the Site or if Force Majeure situation occurs or for any other reasons acceptable to the Procuring Entity on justifiable grounds duly recorded.
6. The Service Provider shall be entirely responsible for payment of all taxes, duties, fees, and such other levies under the Applicable Law.
7. Notwithstanding any other practice, the method of measurement and mode of payment shall be based on the type of the Contract corresponding to the price schedule.
8. The total Contract Price is **BDT**.
9. The Procuring Entity shall amend the Contract incorporating required approved changes subsequently introduced to the original Conditions of Contract in line with Rules, where necessary.
10. The Procuring Entity will provide institutional support to ensure proper access of Service Provider's authorized staff(s) to the required area.
11. The Service Provider shall keep the Procurement Entity harmless and indemnify from any claim, loss of property or life to himself/herself, his/her workmen or staff, any staff of the Procurement Entity or any third party while executing the work. Any claim arising out of execution of the works shall be settled by the Service Provider at his/her own cost and responsibility.
12. The Procuring Entity may, by written Notice sent to the Service Provider, terminate the Contract in whole or in part at any time, if the Service Provider:
  - a) fails to sign the Contract or commence the service within the specified time.
  - b) after receipt of a written notice from the Procuring Entity does not remedy its failure within the time period specified therein.



- c) in the judgement of the Procuring Entity, has engaged in any corrupt, fraudulent, collusive or coercive practices in competing for or in executing the Work.
- d) fails to perform any other obligation (s) under the Contract.

13. The Procuring Entity and the Service Provider shall use their best efforts to settle amicably all possible disputes arising out of or in connection with this Contract or its interpretation.

