



BANGLADESH-CHINA POWER COMPANY LTD.

ISO 9001:2015, ISO 14001:2015 & ISO 45001:2018 Certified

(A Joint Venture of NWPGL and CMC)

UTC Building (Level - 5), 8 Panthapath, Kawran Bazar, Dhaka-1215, Bangladesh

Phone No. 48118307, 48118308, Web: bcpcl.org.bd, E-mail: info@bcpcl.org.bd

Memo No:727/BCPCL/Corp./HR & Admin/Ex-Bangladesh Leave (Part-04)/2026

Date: 01.10.2026

Office Order

Mr. Mohammad Hadiul Islam (EID:04-2023-0014), Instructor (Computer & IT), Bangladesh-China Technical Institute (BCTI) is hereby granted Ex-Bangladesh Leave to travel Saudi Arabia with his family members for the purpose of pilgrimage (to perform holy umrah) from 11.10.2026 to 27.10.2026 or for 17 (seventeen) days from the date of commencement of actual journey (including travel time) under the following terms and conditions:

- All the related expenses of this travel shall be borne by him. There will be no connection with Bangladesh Government / Bangladesh-China Power Company Ltd. for this traveling expense;
- The pay and allowances shall be paid as per the policy.
- He will return to Bangladesh after enjoying this leave and the duration of his overseas stay will not be extended further without prior approval of the competent authority;
- The 17 (seventeen) days of Ex-Bangladesh Leave shall be considered as Leave on Full Average Pay;
- After enjoying this leave, he must submit joining letter along with immigration record;

Mr. Md. Ramjan Ali, Junior Instructor (Computer & IT), Bangladesh-China Technical Institute (BCTI) will hold the charge in absence of Mr. Mohammad Hadiul Islam, Instructor (Computer & IT), Bangladesh-China Technical Institute (BCTI).

This order is hereby issued as per the approval of competent authority.

By Approval,

(Muhammad Mahmud Hasan)

General Manager (HR & Admin) (Addl. Charge)

Corporate Office, BCPCL

hasan@bcpcl.org.bd

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Copy for information and necessary action :(Not in the order of Seniority)

- Managing Director, Bangladesh-China Power Company Ltd. (BCPCL), Dhaka.
- His Excellency, The Ambassador, Embassy of the Kingdom of Saudi Arabia, Dhaka, Bangladesh.
- Chief Financial Officer, Bangladesh-China Power Company Ltd. (BCPCL), Dhaka.
- Plant Manager, Payra 1320 MW Thermal Power Plant, BCPCL.
- Deputy General Manager (HR & Admin), Payra 1320 MW Thermal Power Plant, BCPCL.
- Deputy General Manager (HR), Bangladesh-China Power Company Ltd. (BCPCL), Dhaka.
- Director, Hazrat Shahjalal International Airport, Dhaka.
- Principal, Bangladesh-China Technical Institute (BCTI).
- Sub-Divisional Engineer (ICT), Corporate Office, BCPCL (With a request to publish the office order in the company's website).
- Office Copy/Master copy/Personal File.

(Md. Zakiul Islam)

Assistant Manager (HR & Admin)

Corporate Office, BCPCL

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