



# BANGLADESH-CHINA POWER COMPANY LTD.

ISO 9001:2015, ISO 14001:2015 & ISO 45001: 2018 Certified

(A Joint Venture of CMC and NWPGL)

UTC Building (Level-5), 8 Panthapath, Karwan Bazar, Dhaka-1215, Bangladesh  
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Memo No:274/BCPCL/Corp./HR & Admin/Ex-Bangladesh Leave (Part-03)/2024

Date: 30.04.2025

## Office Order

Mr. Md. Jalil, (EID-03-2020-0077), Driver, Corporate Office of Bangladesh-China Power Company Ltd. (BCPCL) is hereby granted Ex-Bangladesh leave to visit Saudi Arabia for Performing Holy Hajj to be held from **20.05.2025 to 30.06.2025** or for **42 (forty-two)** days from the date of commencement of actual journey (Including Travel Time) Under following Terms and Conditions:-

- All the related expenses of the travel shall be borne by him. There will be no connection with Bangladesh-China Power Company Ltd. for this traveling expense;
- The pay and allowances shall be paid as per the policy of BCPCL;
- He will return to Bangladesh after enjoying this leave and the duration of his overseas stay shall by no means be extended further;
- From the 42 (forty-two) days of Ex-Bangladesh Leave, 23 (twenty-three) days shall be considered as leave on full average pay and 19 (nineteen) days shall be considered as Extra-ordinary Leave without pay due to not having available Earned leave in the leave account of the incumbent;

This order is hereby issued as per clause-40 of Employees Service Rules-2022 of BCPCL.

By Approval,

(Mohammad Kamal Hossain)

DGM (HR) (In-charge)

Corporate Office, BCPCL

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### Copy for information and necessary action (Not in the order of Seniority);

- Managing Director, Bangladesh-China Power Company Ltd. (BCPCL), Dhaka.
- The Ambassador, The Royal Embassy of Saudi Arabia, Dhaka, Bangladesh.
- Director General, Department of Immigration and Passport, Agargaon, Dhaka.
- Chief Financial Officer, Bangladesh-China Power Company Ltd. (BCPCL), Dhaka.
- Plant Manager, Payra 1320 MW Thermal Power Plant, BCPCL.
- General Manager (HR & Admin), Bangladesh-China Power Company Ltd., Dhaka.
- Company Secretary, Bangladesh-China Power Company Ltd. (BCPCL), Dhaka.
- General Manager (Accounts & Finance), Bangladesh-China Power Company Ltd., Dhaka.
- Director, Hazrat Shahjalal International Airport, Dhaka.
- Mr. Md. Jalil, Driver, Corporate Office of Bangladesh-China Power Company Ltd. (BCPCL).

11. PS to MD, Bangladesh-China Power Company Ltd. (For Kind attention of the Managing Director of BCPCL), Dhaka.
12. Assistant Engineer (ICT), Bangladesh-China Power Company Ltd. (With a request to publish the office order in the company's website), Dhaka.
13. Office Copy/Master copy/Personal File.

  
30-04-25  
(Md. Abdul Ohab Pappu)  
Deputy Manager (HR & Admin)  
Corporate Office, BCPCL.  
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