



BANGLADESH-CHINA POWER COMPANY LTD.

ISO 9001:2015, ISO 14001:2015 & ISO 45001: 2018 Certified

(A Joint Venture of CMC and NWPGL)

UTC Building (Level-5), 8 Panthapath, Karwan Bazar, Dhaka-1215, Bangladesh
Phone No. 02-48118307, 02-48118316, Web:bcpcl.org.bd, E-mail:info@bcpcl.org.bd

Memo No:830/BCPCL/Corp./HR & Admin/Ex-Bangladesh Leave (Part-03)/2024 Date: 25.09.2024

Office Order

Ms. Nazifa Anjum Urmi (EID:-02-2021-0038) Assistant Manager (C&M), Payra 1320 MW Thermal Power Plant (Work at Corporate Office on deputation) of Bangladesh-China Power Company Ltd. (BCPCL) is hereby granted Ex-Bangladesh leave to visit Thailand for medical treatment as well as Singapore & Malaysia for visiting close family members with her spouse from **03.10.2024 to 10.10.2024** or **08 (eight)** days from the date of commencement of actual journey (Including Travel Time) under the following terms and conditions:-

- All the related expenses of the travel shall be borne by her. There will be no connection with Bangladesh Government / Bangladesh-China Power Company Ltd. for this traveling expense;
- No part of her pay and allowances shall be paid in foreign currencies;
- She will return to Bangladesh after enjoying this leave and the duration of her overseas stay shall by no means be extended further;
- The above-mentioned leave will be treated as leave on full average pay.

Ms. Raiha Marjana Binte Ehtesham, Assistant Manager (C&M), Payra 1320 MW Thermal Power Plant (Work at Corporate Office on deputation) of BCPCL will hold the charge in absence of Ms. Nazifa Anjum Urmi, Assistant Manager (C&M), Payra 1320 MW Thermal Power Plant (Work at Corporate Office on deputation) of BCPCL.

This order has been issued as per clause-40 of Employees Service Rules-2022 of BCPCL.

By Approval,

(Mohammad Kamal Hossain)

Manager (HR & Admin)

Corporate Office, BCPCL.

kamal.hossain@bcpcl.org.bd

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Memo No:830/BCPCL/Corp./HR & Admin/Ex-Bangladesh Leave (Part-03)/2024 Date: 25.09.2024

Copy for information and necessary action :(Not in the order of Seniority)

1. Managing Director, Bangladesh-China Power Company Ltd., Dhaka.
2. The Ambassador, Royal Thai Embassy, Dhaka, Bangladesh.
3. The High Commissioner, High Commission of the Republic of Singapore, Dhaka, Bangladesh.
4. The High Commissioner, High Commission of Malaysia, Dhaka, Bangladesh.
5. Chief Financial Officer, Bangladesh-China Power Company Ltd., Dhaka.
6. Plant Manager, Payra 1320 MW Thermal Power Plant, BCPCL.
7. General Manager (HR & Admin) (Additional Charge), Bangladesh-China Power Company Ltd., Dhaka.

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8. Company Secretary (In-Charge), Bangladesh-China Power Company Ltd., Dhaka.
9. General Manager (A&F), Bangladesh-China Power Company Ltd., Dhaka.
10. Deputy General Manager (HR & Admin), Corporate Office, Bangladesh-China Power Company Ltd., Dhaka.
11. Deputy General Manager (Commercial), Payra 1320 MW Thermal Power Plant (Work at Corporate Office on deputation) of Bangladesh-China Power Company Ltd., Dhaka.
12. Director General, Department of Immigration and Passport, Agargaon, Dhaka.
13. Director, Hazrat Shahjalal International Airport, Dhaka.
14. Mrs. Nazifa Anjum Urmi, Assistant Manager (C&M), Payra 1320 MW Thermal Power Plant of BCPCL.
15. Ms. Raiha Marjana Binte Ehtesham, Assistant Manager (C&M), Payra 1320 MW Thermal Power Plant of BCPCL.
16. PS to MD, Bangladesh-China Power Company Ltd. (For Kind attention of the Managing Director of, Dhaka.
17. Assistant Engineer (ICT), Bangladesh-China Power Company Ltd. (With a request to publish the office order in the company's website), Dhaka.
18. Office Copy/Master copy/Personal File.



25.09.24

(Safiqul Islam Shawon)

Assistant Manager (HR & Admin)

Corporate Office, BCPCL.

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