



BANGLADESH-CHINA POWER COMPANY LIMITED

(A Joint Venture of CMC and NWPGL)

UTC Building (Level # 5), 8 Panthapath, Kawran Bazar, Dhaka-1215, Bangladesh
Phone No. 9143908, 9140757, Web: www.bcpcl.org.bd, E-mail: info@bcpcl.org.bd

REQUEST FOR QUOTATION FOR

**Procurement of Electrical Lab Equipment Calibration at Payra
1320MW TPP**

BANGLADESH-CHINA POWER COMPANY LIMITED

(A Joint Venture of CMC and NWPGL)

UTC Building (Level-05), 8 Panthapath,
Kawran Bazar, Dhaka-1215, Bangladesh

Issued Ref.: BCPCL/Procurement/RFQ/2024-25/0825.01

Issued On: August 25, 2024.

Submission Deadline: September 03, 2024 (before 12:00PM)





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To

1. Bangladesh-China Power Company Limited has been allocated funds and intends to apply a portion of the funds to eligible payments under the Contract for which this Quotation Document is issued.
2. Detailed Specifications for the intended Works and physical services are available in the office of the Procuring Entity for inspection by the potential Quotationers during office hours on all working days.
3. Quotation is being requested on Unit-Rate/Lump-sum basis.
4. Quotation shall be completed properly, duly signed-dated each page by the authorized signatory and submitted by the date to the office as specified in Para 6 below.
5. No Securities such as Quotation Security (i.e. the traditionally termed Earnest Money, Tender Security) and Performance Security shall be required for submission of the Quotation and execution of the Works (if awarded) respectively.
6. Quotation in a sealed envelope or by fax or through electronic mail on or before 12:00 PM on September 03, 2024. The envelope containing the Quotation must be clearly marked "**Procurement of Electrical Lab Equipment Calibration at Payra 1320MW TPP**" and "DO NOT OPEN before 12:30 P.M. on September 03, 2024". Quotations received later than the time specified herein shall not be accepted.
7. Quotations received by fax or through electronic mail shall be sealed-enveloped by the Procuring Entity duly marked as stated in Para 6 above and, all Quotations thus received shall be sent to the Evaluation Committee for evaluation, without opening, by the same date of closing the Quotation.
8. The Procuring Entity may extend the deadline for submission of Quotations on justifiably acceptable grounds duly recorded subject to threshold of ten (10) days.
9. Quotation shall be submitted as per Bill of Quantities of Works and physical services.
10. All Quotations must be valid for a period of at least 60 (Sixty) days from the closing date of the Quotation.
11. No public opening of Quotations received by the closing date shall be held.
12. Quotationer's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law, if the Contract is awarded.



13. Rates shall be quoted and, subsequent payments under this Contract shall be made in BDT. The price offered by the Quotationer, if accepted shall remain fixed for the duration of the Contract.
14. Quotationer shall have legal capacity to enter into Contract. Quotationer, in support of its qualification shall be required to submit certified photocopies of latest documents related to valid Trade License, Tax Identification Number (TIN) and VAT Registration Number without which the Quotation may be considered non-responsive.
15. Quotations shall be evaluated based on information and documents submitted with the Quotations, by the Evaluation Committee and, at least three (3) responsive Quotations will be required to determine the lowest evaluated responsive Quotations for award of the Contract.
16. In case of anomalies between unit rates or prices and the total amount quoted, the unit rates or prices shall prevail. In case of discrepancy between words and figures the former will govern. In case of quotation submitted on Lump-sum basis, if anomalies found between figures and words, the words will prevail. Quotationer shall remain bound to accept the arithmetic corrections made by the Evaluation Committee.
17. The execution of monthly maintenance Works and physical services shall be completed within 14 (fourteen) days from the date of signing of contract agreement between the parties.
18. Letter inviting the successful Quotationer to sign the Contract shall be issued within 07 days of receipt of approval from the Approving Authority. The Contract shall have to be signed within 03 days of issuing such Letter of Invitation.
19. The Procuring Entity reserves the right to reject all the Quotations or annul the procurement proceedings.


Md. Nahid Billah Nayan
Executive Engineer
Bangladesh-China Power Company Limited
UTC Building (Level-05), 8 Panthapath, Kawran Bazar,
Dhaka-1215, Bangladesh.
e-mail: fahim2252@bcpcl.org.bd

Distribution:

1. Notice Board.
2. Office File.



Quotation Submission Letter

Issued Ref.: BCPCL/Procurement/RFQ/2024-25/0825.01

Issued On: August 25,2024.

Executive Engineer

Bangladesh-China Power Company Limited

UTC Building (Level-05), 8 Panthapath, Kawran Bazar,
Dhaka-1215, Bangladesh.

I/We, the undersigned, offer to execute in conformity with the Conditions of Contract for execution of the Works and physical services named **Procurement of Electrical Lab Equipment Calibration at Payra 1320MW TPP.**

The total Price of my/our Quotation is BDT

In Words:

My/Our Quotation shall remain valid for the period stated in the RFQ Document and it shall remain binding upon us and, may be accepted at any time prior to the expiration of its validity period.

I/We declare that I/we have the legal capacity to enter into a contract with you, and have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive or coercive practices. Furthermore, I/we am/are aware of the Conditions of Contract and pledge not to indulge in such practices in competing for or in executing the works.

I/We am/are not submitting more than one Quotation in this RFQ process in my/our own name or other name or in different names. I/We understand that your written invitation to sign the Contract shall become binding upon us, until a formal Contract is signed.

I/We have examined and have no reservations to the RFQ Document issued by you on **August 25,2024.**

I/We understand that you reserve the right to reject all the Quotations or annul the procurement proceedings without incurring any liability to me/us.

Signature of Quotationer with Seal

Date:



Bill of Quantities

Sl. No.	Item Name	Unit	Qty	Unit Price Including VAT & Tax	Total Price Including VAT & Tax
1	2	3	4	5	6
01	Calibration of Digital Multi-meter Model: Fluke 17B+	Piece	02		
02	Calibration of Clamp Meter Model: Fluke 319	Piece	01		
03	Calibration of Clamp Meter Model: Fluke 362	Piece	01		
04	Small Current Clamp Meter Model: Fluke 319	Piece	01		
05	Multifunction Calibration Device Model: TD1860	Piece	01		
06	Multifunction Calibration Device Model: TD4530	Piece	01		
07	3ph Energy Meter Field Calibrator Model: TD3250	Piece	01		
08	Three Phase Voltmeter Model: SY3001	Piece	01		
09	Watt Meter Model: VC 7300	Piece	01		
10	DC Resistance Bridge Tester, Model: QJ57p	Piece	02		
11	Insulation Resistance Tester Model: HVM-5000	Piece	02		
12	Insulation Resistance Tester Model: UT512	Piece	01		
13	Insulation Resistance Tester Model: Fluke-1507	Piece	01		
14	Earth Tester Model: KEW 4106	Piece	01		
15	Earth Continuity Tester Model: HTDT-10A <i>Integrated Thermal Printer Functionality Checking and making ready with necessary ink and paper.</i>	Piece	01		



Sl. No.	Item Name	Unit	Qty	Unit Price Including VAT & Tax	Total Price Including VAT & Tax
1	2	3	4	5	6
16	Oscilloscope With Recording Memory Model: TK2016, Portable Power (Waveform) Recording and Analysis Instrument	Piece	01		
17	Rotor AC Impedance Tester Model: TEZK-120A0 <i>Integrated Thermal Printer Functionality Checking and making ready with necessary ink and paper.</i>	Piece	01		
18	Circuit Breaker Comprehensive Analyser, Model: GDKC-6A <i>Integrated Thermal Printer Functionality Checking and making ready with necessary ink and paper.</i>	Piece	01		
19	Transformer Turn Ratio Tester Model: HTBC-H0 <i>Integrated Thermal Printer Functionality Checking and making ready with necessary ink and paper.</i>	Piece	01		
20	CT-PT Analyser Model: DK-45VA1 <i>Integrated Thermal Printer Functionality Checking and making ready with necessary ink and paper.</i>	Piece	01		
21	Microcomputer Relay Protection Tester Model: ONNLY-AD661KZ	Piece	01		
22	Microcomputer Relay Protection Tester. Model: POM2-6143	Piece	01		
23	Dielectric Loss Tester Model:HF800E <i>Integrated Thermal Printer Functionality Checking and making ready with necessary ink and paper.</i>	Piece	01		
24	SF ₆ Gas Analyser, Model: GDSF-II <i>Integrated Thermal Printer Functionality Checking and making ready with necessary and paper.</i>	Piece	01		



Sl. No.	Item Name	Unit	Qty	Unit Price Including VAT & Tax	Total Price Including VAT & Tax
1	2	3	4	5	6
25	SF ₆ Gas Density Relay Calibrator, Model: GDZD 3A <i>Integrated Thermal Printer Functionality Checking and making ready with necessary ink and paper.</i>	Piece	01		
26	SF ₆ Gas Detector Model: LS790B	Piece	01		
27	Lightning (ZnO) Arrester testing instrument. Model: HTYB-3H. <i>Integrated Thermal Printer Functionality Checking and making ready with necessary ink and paper.</i>	Piece	01		
28	DC High Voltage Generator Model: ZVI 300kV/2mA	Piece	01		
29	DC High Voltage Generator Model: ZV60kV/2mA	Piece	01		
30	AC High Voltage Tester(70kV) Model: TQSV-12KVA/ 70kV Controller: XC-3kVA	Piece	01		
31	AC High Voltage Tester (50 kV) Model: YDJZ-3kVA/50kV Controller: XC-3kVA	Piece	01		
32	AC High Voltage Tester (35kV) Model: TQSV-5KVA/ 35kV Controller: XC-3kVA	Piece	01		
Total Price including VAT & IT					

Total Price (in words)	
Works to be executed in & Mode of Transport	<i>The above-mentioned product needs to be collected and delivered to the following address: Payra 1320MW Thermal Power Plant, Dhankhali, Kalapara, Patuakhali. Contractor will use their own logistic for this support.</i>
Deadline of Service	<i>Service to be completed within 14 (fourteen) days from the date of signing of contract between the parties.</i>

[.....] number corrections made by me/us have been duly initialed in this BoQ.

Signature of the Quotationer with Seal	Date:
Name of the Quotationer	

Note:

- Col. 1, 2, 3 & 4 to be filled in by the Procuring Entity and Col. 5, & 6 by the Quotationer.
- Rates or Prices shall include profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges earlier paid or to be paid under the Applicable Law, if the Contract is awarded; including transportation, insurance etc. Whatsoever up to the point of delivery of Goods and related services in all respects to the satisfaction of the Procuring Entity.



Technical Specification/Scope of Service “Procurement of Electrical Lab Equipment Calibration at Payra 1320MW TPP”

Sl. No	Description of Service
<i>1</i>	<i>2</i>
1	Calibration of the Electrical Lab Equipment and Provide necessary calibration certificates.
2	Provide the updated calibration certificate of the devices/instruments used during the execution of all equipment's.
3	Item no. 15,17,18,19,20,23,24,25 and 27 have associated printer with the device. The contractor shall check for any defects and do the needful to make them functional. The contractor shall also provide necessary paper rolls and inks compatible with the printers associated with the equipment mentioned above.



Invitation for signing Contract

Issued Ref.: BCPCL/Procurement/RFQ/2024-25/0825.01

Issued On: August 25,2024.

Name Address of the contractor

This is to notify you that your **Quotation** dated **September,2024** for the execution of the Works and physical services named **Procurement of Electrical Lab Equipment Calibration at Payra 1320MW TPP** for the Contract Price of **BDT** only including VAT & IT as corrected, has been approved by the competent authority.

You are thus requested to attend the office of the undersigned to sign the Contract within 3 (**three**) **days** of issuing this Letter of Invitation; but in no case later than **September,2024**.

You may proceed with the execution of the Works only upon signing the Contract. You may also please note that this invitation shall constitute the formation of this Contract which shall become binding upon you.

We attach the draft Contract and all other documents for your perusal.

(Md. Nahid Billah Nayan)
Executive Engineer
Bangladesh-China Power Company Limited
Level# 05, UTC Building, 8 Panthapath, Kawran Bazar,
Dhaka-1215.



Contract Agreement

THIS AGREEMENT made on this [insert day] day of [insert month and year] between [name and address of Procuring Entity] (hereinafter called “the Procuring Entity”) of the one part and [name and address of Contractor] (hereinafter called “the Contractor”) of the other part:

WHEREAS the Procuring Entity invited Quotation for certain Works and physical services named **Procurement of Electrical Lab Equipment Calibration at Payra 1320MW TPP** and has accepted the Quotation submitted by the Quotationer for the execution of those works in the sum of Taka [insert Contract price in figures and in words] (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSED AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the General Conditions of Contract hereinafter referred to.
2. The documents forming the Contract shall be interpreted in the following order of priority:
 - (a) the signed Contract Agreement
 - (b) the Letter of Invitation
 - (c) the Conditions of Contract
 - (d) the Specifications
 - (e) the Design and Drawings
 - (f) the priced Bill of Quantities
 - (g) any other document listed anywhere in the Contract.
3. In consideration of the payments to be made by the Procuring Entity to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Procuring Entity to execute and complete the works and to remedy any defects therein in conformity in all respects with the provisions of the Contract.
4. The Procuring Entity hereby covenants to pay the Contractor in consideration of the execution and completion of the works and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of Bangladesh on the day, month and year first written above.

For the Purchaser

For the Contractor

Signature

Name

Designation

In the presence of

Name



Conditions of Contract
for
Procurement of Electrical Lab Equipment Calibration at Payra 1320MW
TPP

1. Conditions of Contract contained herein shall be binding upon both the contracting parties for the purpose of administration and management of this Contract.
2. Implementation and interpretation of these Conditions of Contract shall, in general, be under the Rules & Regulations of BCPCL.
3. The Firm shall have to commence the Service within 07(*seven*) days of signing of the Contract Agreement.
4. The Firm shall immediately submit to the Procuring Entity a Programme of service showing the timing for all the activities and components of Service.
5. The Firm shall maintain Pro Rata progress of the Service. Progress shall be determined in terms of the value of the works executed.
6. The Firm shall be entitled to an extension of the service schedule if the Procuring Entity delays in receiving the services or if Force Majeure situation occurs or for any other reasons acceptable to the Procuring Entity on justifiable grounds duly recorded.
7. The Procuring Entity shall check and verify the service executed by the Firm and notify the Firm of any Defects found.
8. Notwithstanding any testing and examination, the Procuring Entity by visual inspection or field tests may instruct the Firm to:
 - a. remove and replace any service or part thereof which is not in accordance with the Contract,
 - b. remove and re-execute any other service or part thereof which is not in accordance with the Contract, and
 - c. execute any service which is urgently required for the safety of the service.
9. The Firm shall be entirely responsible for payment of all taxes, duties, fees, and such other levies under the Applicable Law.
10. Notwithstanding any other practice, the payment shall be based on the actual delivery of goods on the basis of the quantity of each item of Goods in accordance with the BoQ. 100% of the Contract price of the works and physical services shall be paid after submission and acceptance of the said service.
11. The Firm's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law.
12. The total Contract Price is **BDT [insert amount both in number and words] only**.
13. No works under Extra Work Orders shall be permissible and, works under Variation Orders (except in case of Lump-sum basis) shall under no circumstances exceed fifteen (15) percent of the Contract Price subject to threshold specified in the Procurement Procedures and Delegation of Financial Power-2019 of Bangladesh China Power Company Limited.
14. The Procuring Entity contracting shall amend the Contract incorporating required approved changes subsequently introduced to the original Conditions of Contract in line with Rules, where necessary.
15. The Firm shall apply by notice to the Procuring Entity for issuing a Completion Certificate of the Service, and the Procuring Entity shall do so upon deciding that the work is completed.
16. The Procuring Entity shall, within 07 (*Seven*) working days after receiving the Firm's application:
 - a) issue the Completion Certificate to the Firm stating that the Services were completed in accordance with the Contract, or
 - b) reject the application, giving reasons and specifying the works required to be done/redone by the Firm to enable issuance of the Completion Certificate.



17. The Firm shall keep the Procurement Entity harmless and indemnify from any claim, loss of property or life to himself/herself, his/her workmen or staff, any staff of the Procurement Entity or any third party while executing the work. Any claim arising out of execution of the works shall be settled by the Firm at his/her own cost and responsibility.
18. Loss or damage to the Works or Materials to be incorporated in the Works between the Start Date and the end of the Defects Liability Period shall be remedied by the Firm at the Firm's own cost, if the loss or damage arises from the Firm's acts or omissions.
19. The Contractor shall make reasonable provisions for the occupational safety and health of himself/herself, his/her workmen or staff, any staff of the Procurement Entity or any third party while delivering the physical services.
20. The Procuring Entity may, by written Notice sent to the Firm, terminate the Contract in whole or in part at any time, if the Firm:
 - a) fails to sign the Contract or commence the Service within the specified time.
 - b) fails to achieve satisfactory progress of Service in accordance with the Programme of Service.
 - c) fails to complete the services as per Terms of References.
 - d) after receipt of a written notice from the Procuring Entity does not remedy its failure within the time period specified therein.
 - e) in the judgement of the Procuring Entity, has engaged in any corrupt, fraudulent, collusive or coercive practices in competing for or in executing the service.
 - f) fails to perform any other obligation(s) under the Contract.
21. The Procuring Entity and the Firm shall use their best efforts to settle amicably all possible disputes arising out of or in connection with this Contract or its interpretation.

