

### BANGLADESH-CHINA POWER COMPANY LTD.

ISO 9001:2015, ISO 14001:2015 & ISO 45001:2018 Certified (A Joint Venture of NWPGCL and CMC)

UTC Building (Level - 5), 8 Panthapath, Kawran Bazar, Dhaka-1215, Bangladesh Phone No. 48118307, 48118308, Web: bcpcl.org.bd, E-mail: info@bcpcl.org.bd

Memo No- 320/BCPCL/HR/Foreign Tour (Part-2)/2021

# Date: 16.04.2024

#### Office Order

In order to attend the meeting with P.T Bayan Resources Tbk. and Asian Trade Commodities (ATC) - a sole company of MHU, the below-mentioned 05 (five) officers of Bangladesh-China Power Company Ltd. (BCPCL) are hereby permitted to travel to Singapore from 25-04-2024 to 27-04-2024 or for 03 (three) days from the date of commencement of the actual journey (excluding travel time) under the following terms and conditions:

Sl No	Name of the Officers and Designation	Name of the Office
01	Mr. Shah Abdul Moula Plant Manager	Payra 1320 MW Thermal Power Plant, BCPCL
02	Mr. Muhammad Mijanur Rahman Deputy General Manager (Commercial)	Payra 1320 MW Thermal Power Plant, BCPCL
03	Mr. A. K. M. Anamul Hoque Executive Engineer	Payra 1320 MW Thermal Power Plant Project (2 <sup>nd</sup> Phase), PD Camp Office, Dhaka, BCPCL
04	Mr. Sakib Tanvir Executive Engineer, P&D Division	Corporate Office, BCPCL
05	Mr. Md. Omor Faruk Deputy Manager Company Secretariat Department	Corporate Office, BCPCL

#### **Terms and Conditions:**

- a) The overseas visit (excluding travel time) will be treated as on-duty.
- b) Pay and allowances of the above-mentioned Officers shall be paid as per the policy of BCPCL.
- c) All expenses of this visit will be borne by BCPCL.
- d) The duration of the overseas stay of the above-mentioned Officers shall by no means be extended further.

By Approval,

(Mohammad Kamal Hossain)

Manager (HR & Admin), Corporate Office

Bangladesh-China Power Company Ltd.

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Contact: +88 01321-120438, +88 01911691217



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## Copy for kind information (Not according to seniority):

- 1. Managing Director, Bangladesh-China Power Company Ltd.
- 2. His Excellency High Commissioner, High Commission of the Republic of Singapore in Dhaka, Bangladesh.
- 3. Chief Financial Officer, Bangladesh-China Power Company Ltd.
- 4. Plant Manager, Payra 1320 MW Thermal Power Plant, BCPCL.
- 5. Administrative-In-charge, Bangladesh-China Power Company Ltd.
- 6. Company Secretary, Bangladesh-China Power Company Ltd.
- 7. Director General, Immigration and Passport, Agargaon, Dhaka.
- 8. Superintending Engineer (Procurement), Corporate Office, BCPCL.
- 9. Deputy General Manager (Commercial), Bangladesh-China Power Company Ltd.
- 10. Executive Engineer, Payra 1320 MW Thermal Power Plant Project (2<sup>nd</sup> Phase), PD Camp Office, Dhaka, BCPCL.
- 11. Executive Engineer, Planning & Design Division, Corporate Office, BCPCL.
- 12. PS to MD, Bangladesh-China Power Company Ltd (For kind attention of the Managing Director of BCPCL).
- 13. Deputy Manager, (Company Secretariat), Bangladesh-China Power Company Ltd.
- 14. Assistant Engineer (ICT), Corporate Office, BCPCL (with a request to publish the Order in the Company's website).
- 15. Mr....
- 16. Airport Manager, Hazarat Shahjalal International Airport, Dhaka.
- 17. Office Copy/Master File.

(Md. Abdul Ohab Pappu)

Deputy Manager (HR & Admin), Corporate Office

Bangladesh-China Power Company Ltd.

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