



BANGLADESH-CHINA POWER COMPANY LTD.

ISO 9001:2015, ISO 14001:2015 & ISO 45001:2018 Certified

(A Joint Venture of NWPGL and CMC)

UTC Building (Level - 5), 8 Panthapath, Kawran Bazar, Dhaka-1215, Bangladesh
Phone No. 48118307, 48118308, Web: bcpcl.org.bd, E-mail: info@bcpcl.org.bd

Memo No:153/BCPCL/Corp./HR & Admin/Ex-Bangladesh Leave (Part-02)/2023

Date: 25.02.2024

Office Order

Ms. Tabassum Fatema Kabir (EID-01-2017-0003), Sub-Divisional Engineer, Payra 1320 Thermal Power Plant (On deputation at Corporate Office) of Bangladesh-China Power Company Limited (BCPCL), is hereby granted Ex-Bangladesh leave Extension from 18.02.2024 to 17.05.2024 or **90 (Ninety)** days for the purpose of her spouse's higher study in Canada Under following Terms and Conditions:-

- a) She will return to Bangladesh after enjoying this leave and the duration of her overseas stay shall by no means be extended further;
- b) 03 (three) months or **90 (Ninety)** days Ex-Bangladesh Leave extension shall be considered as Extraordinary Leave without pay;

In absence of her, Mr. A.K.M. Anamul Hoque, Executive Engineer, Payra 1320 MW TPPP (Phase-2), (Working at PD Camp Office, Dhaka) of BCPCL will hold the charge of Ms. Tabassum Fatema Kabir, Sub-Divisional Engineer of BCPCL.

By Approval,

(Mohammad Kamal Hossain)

Manager (HR & Admin)

Bangladesh-China Power Company Ltd.

Kamal.hossain@bcpcl.org.bd

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Copy for information and necessary action :(Not in the order of Seniority)

1. Managing Director, Bangladesh-China Power Company Limited (BCPCL), Dhaka.
2. Chief Financial Officer, Bangladesh-China Power Company Limited (BCPCL), Dhaka.
3. Plant Manager, Payra 1320 MW Thermal Power Plant, BCPCL.
4. Administrative-In-charge, Bangladesh-China Power Company Limited, Dhaka.
5. Company Secretary, Bangladesh-China Power Company Limited (BCPCL), Dhaka.
6. General Manager (A&F), Bangladesh-China Power Company Limited, Dhaka.
7. Mr. A.K.M. Anamul Hoque, Executive Engineer, Payra 1320 MW TPPP (Phase-2), (Working at PD Camp Office, Dhaka) of BCPCL
8. Ms. Tabassum Fatema Kabir, Sub-Divisional Engineer, Payra 1320 Thermal Power Plant (Who worked at Corporate Office on deputation) of BCPCL.
9. PS to MD, Bangladesh-China Power Company Limited (For Kind attention of the Managing Director of BCPCL)
10. Assistant Engineer (ICT), Bangladesh-China Power Company Limited (With a request to publish the office order in the company's website)
11. Office Copy/Master copy/Personal File.

(Safiqul Islam Shawon)

Assistant Manager (HR & Admin)

Corporate Office, BCPCL.

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